

KREMMLING MEMORIAL HOSPITAL DISTRICT
d/b/a Middle Park Health
Board of Directors Meeting Minutes
Thursday, March 30, 2023

With meeting notice, Jodi Docheff called the Kremmling Memorial Hospital District board meeting to order at approximately 6:11pm. The meeting was held in the Wellness Center Conference Room and by Zoom.

Board members present: Jodi Docheff, President; Dawna Heller, Member; Chris Murphy, Vice President; Mike Ritschard, Member; Kim Cameron, Secretary/Treasurer

There were no conflicts of interest disclosed at the beginning of the meeting.

Agenda Approval

Motion: Mike Ritschard made a motion to approve the agenda as presented and Chris Murphy seconded. **Motion adopted on a 4-0 vote.**

Public Comments

There were no public comments.

Minutes Approval

Motion: Jodi Docheff made a motion to approve the February 23, 2023, minutes and Dawna Heller seconded. **Motion adopted on a 4-0 vote.**

Reports of Good News

Jason reported that we have been doing PRP (platelet rich plasma) in the ER. Christina said we're mostly doing it for ortho in the clinic and we are excited because places around the local area don't do these. Jodi commented that she is very excited and stated it saved her son from surgery.

Dr. Coburn reported that Dr. Nelson, Cardiologist, is very excited to start May 8 in Kremmling. Jodi said it works with our strategic plan and is an added benefit for our community.

Jason introduced Interim HR Director, Terri Tomberlin. He also mentioned that it was Dr.'s Day and that we have great Dr.'s here!

Tiffany previewed the new MPH radio commercials for the Board. Jodi added that we will have a billboard ad coming soon.

Tiffany provided an update on the expansion survey. A total of 2,500 surveys went out. We were hoping for 400 responses and after 1.5 weeks, we have almost 500; 400 from the East side, and 86 from the West side.

Andy reported that the Bash will be held at Sun Outdoors on June 10 at River Run. This year MPH turns 90. Jeff Miller is retiring, and Andy would like us to celebrate and promote the future. We have five sponsors, so far, including Centura and Granby Ranch.

Financial Report

Emily presented February financials – cash declined from last month, but we are waiting on a stop loss payment that will offset it. We had a good contractual adjustment month. We haven't seen any FEMA money yet, but we will. Overall, a really strong start to the year.

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Auditors were on site all last week; worth additional cost. They spent time with Jason and many leaders. They also did a tour and said it was a great experience and would like to spend more time in Granby next year. We hope to have a draft report in the next couple of weeks.

Motion: A motion was made by Chris Murphy and seconded by Mike Ritschard to accept the February 2023 financials. **Motion adopted on a 4-0 vote.**

Jason introduced the topic of the MOU between the Foundation and MPH. Jamie gave background that the Foundation is moving in the right direction, but the campaign in the Fraser location brought forth a lot of unanswered questions. As a result, we worked through previous MOUs and created a new one for Jason and Jodi to review and assign. Jason wanted to bring it to the full Board. Jodi will ask Tiffany to e-mail MOU. The Foundation Board has signed off, once MPH signs off, it will go to the attorney for review. Jodi commented on the robustness of the current Foundation. Jason stated that the Foundation has come a long way in three years.

Consent Agenda

Jodi was impressed with the clinic ratings and thanked Christina for her hard work in reducing turnover to 3%. She encourages new directors to work with Christina, as she sets an example. Jason and Christina added that some employees who are leaving for school are planning to come back to MPH to continue their career. The foundation is really supportive of training for employees. Jodi said it would be nice to show the career growth of employees within our system as it's a great thing to see.

Motion: Jodi Docheff made a motion to accept the consent agenda and Mike Ritschard seconded. **Motion adopted on a 4-0 vote.**

Communication Report

CNO Report

- Deb stated we are doing intentional, purposeful rounding. We have created a sign-up sheet for the leaders, and we are hearing some excitement from them. We are asking employees deliberate questions and putting together spotlight reports so employees can see what is going on with their concerns. This improves visibility for Leadership rounding.
- For Birthday Bash, each month a different department will take lead on planning. Already have sign-ups through July; this should help to improve inter-departmental relationships.
- Deb, Jodi, and Emily went to the CHA Rural Conference. One session included discussion about increased violence in EDs; staff may report physical violence; but not verbal abuse which leads to compassion fatigue and staff leaving the job. The Uvalde situation and preparedness were also discussed; one of the biggest issues was having a Plan B for when cell phones and the internet shut down from high volume. Jodi said there were some great Board sessions with good discussion about using strategic plan and mission to guide us and keep us on track. Emily said there was a presentation on Behavioral Health and it was sad to hear about funding – only Medicare really pays; there's a million holes.
- For the Annual Review of Services, Deb said we looked at all our services, policies, chart reviews, quality issues, and a lot of information that happened in 2022. Will need an approval of the document at next month's BOD meeting.

CMO Report

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- We have received approval for spine. Hopefully we will bring it on after the next Board meeting. Dr. Coburn will talk with a PA next week that can fill in and help at other clinics as PRN. Also, Jodi asked if there was a long timeline for spine; Dr. Coburn said no; 45 days from approval.

CEO Report

- Town Hall meetings were held yesterday and today, and employees were walked through the Employee Engagement Survey. We touched on things going well and things we need to work on. Deb touched on the Leadership rounding which should help with some of the concerns. Sessions are recorded so employees have the ability to watch it on their own time.
- Strategic Planning update: Deb has done some revision based on the Employee Engagement survey. We hope to bring it to the April meeting because the May meeting will likely cover audit.

Old Business

Election Update

- Tiffany reported that self-nomination forms were due after the Board meeting – there are three self-nominations (there were four, one withdrew). UOCAVA ballots went out; no absentee ballots received. Need two people at the table at all times for election – these are paid positions. We're ready!

Board Discussion

There was no board discussion.

Items for Next Agenda

- Approval for Annual Review of Services
- MOU for Foundation approval

Adjourn to Executive Session – 7:47 pm

Motion: A motion was made by Mike Ritschard and seconded by Kim Cameron to go into executive session to discuss subject below. **Motion adopted on a 4-0 vote.**

Executive Session 24-6-402(4)(e) C.R.S., Determining positions relative to matters that may be subject to negotiations, developing strategy for negotiations, and instructing negotiators. 1. Fraser funding. 2. Strategic Planning.

Board members present: Jodi Docheff, Mike Ritschard, Chris Murphy, Dawna Heller, Kim Cameron.
Non-Board members present for part 1: Jason Cleckler, Emily Ebert, Deb Plemmons, Dr. Tom Coburn.

At 8:04 PM, Emily Ebert, Deb Plemmons, and Dr. Tom Coburn were dismissed. Executive Session continued at 8:06 PM with Jason Cleckler present for part 2.

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There was not any action taken during the executive session.

Motion: A motion was made by Mike Ritschard and seconded by Kim Cameron to adjourn the executive session at 8:27 PM. **Motion adopted on a 4-0 vote.**

Resumption of open meeting – 8:27 PM

Adjournment of meeting at 8:27 pm

Motion: A motion was made by Jodi Docheff and seconded by Dawna Heller to adjourn the meeting at 8:27 PM. **Motion adopted on a 4-0 vote.**

Jodi Docheff, President

Kim Cameron, Secretary/Treasurer

Approval Date: _____

Minutes taken by: Terri Tomberlin