

KREMMLING MEMORIAL HOSPITAL DISTRICT
d/b/a Middle Park Health
Board of Directors Meeting Minutes
Thursday, June 29, 2023

With meeting notice, Christine Murphy called the Kremmling Memorial Hospital District board meeting to order at approximately 6:05 pm. The meeting was held in the Wellness Center Conference Room and virtually via Teams.

Board members present: Chris Murphy, Vice President; Mike Ritschard, Member; Kim Cameron, Secretary/Treasurer; Dawna Heller, Member. Absent/Excused: Jodi Docheff, President.

There were no conflicts of interest disclosed at the beginning of the meeting.

Agenda Approval

Motion: Chris Murphy made a motion to approve the updated agenda as presented and Mike Ritschard seconded. **Motion adopted on a 4-0 vote.**

Public Comments

There were no public comments.

Minutes Approval

Prior to approval of the May 25, 2023 minutes, the following corrections were proposed:

- The Motion to approve adjournment to a break before Executive Session should be deleted.
- To be added under Election of Officers: **Motion:** A motion was made by Mike Ritschard and seconded by Dawna Heller to approve the reelection of Christine Murphy as Vice President and Kim Cameron as Secretary/Treasurer. **Motion adopted on a 5-0 vote.**
- Under the CEO report, the reference to "Lucinda" should be changed to "Lucinda Carpenter."
- Under the CMO report, the reference to "other person" should be changed to "Dr. Jason Zhang."

Motion: Mike Ritschard made a motion to approve the April 27, 2023 minutes with the proposed corrections; Chris Murphy seconded. **Motion adopted on a 4-0 vote.**

Reports of Good News

Community Events (Andy Radzavich): The Granby 4th of July celebration starts at noon. The Cow Town Gravel Bike Race starts tomorrow – there were so many entrants, we had to put a cap on registration. MPH also made a large donation to Sky High; all proceeds from Sky High go to the Kremmling gym project. The Foundation applied for a grant for the gym project, as well. In total, approximately \$118,000 raised toward \$800,000 goal. Upcoming events include Elevation Festival, Jazz Fest, Country in the Park, Wine Fest, and Music & Market. The Golf Tournament is scheduled for Tuesday, August 29. Andy will send links to the Board with information on volunteer opportunities.

Jason Cleckler added that we did Hot Sulphur Days and Kremmling Days, including Mustang Mile. Jason thanked Rose Gamblin and Dr. Wisner and his wife for their tremendous work in organizing the Cow Town Gravel Bike Race.

Foundation Update on Bash: Usually, we have around 200 participants; there were about 230 this year. \$133,000 was raised from the event.

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Financial Report

May Financials: The Balance Sheet shows a better cash month. Salaries, Wages & Benefits continue to be favorable to budget; however, we paid more for contract labor (travelers). YTD is still favorable. Admissions were lower by half from last year, same month.

Jason commented that he met with other CEOs, and they are experiencing the same issue with traveler expense. Dr. Coburn commented that we've been having to move inpatient admissions to observations because of insurance denials.

Some of the measures we are using to control spending include requiring Directors to submit their requests for discretionary spending to Senior Leadership before noon on Mondays. Directors are also required to present their staffing requests to Senior Leadership before new positions are added or travelers can be brought in. Additionally, Becca Norman is holding meetings with the directors to brainstorm cost-saving ideas. Becca thanked Jubil Young and Ray McKendrick for being instrumental in getting these brainstorming sessions started.

Motion: A motion was made by Mike Ritschard and seconded by Kim Cameron to accept the May 2023 financials. **Motion adopted on a 4-0 vote.**

Consent Agenda

Christine Murphy pointed out that there was a Quality Report that had been added to the back of the Board packet and was to be included in the Consent Agenda.

- a. Privileging for approval
 - Seth Andrews, MD – Full Active Privileges in Radiology
 - Cody Branch, MD – Full Active Privileges in Radiology
 - Linda Miketic-Fielding, MD – Full Active Privileges in Radiology
 - Gary White, MD – Full Active Privileges in Radiology
 - Norman Gray, MD – Full Active Privileges in Cardiology
 - Matthew McAuliffe, MD – Full Active Privileges in Intraoperative Neuromonitoring
 - Jonathan Burns, MD – Full Active Privileges in Intraoperative Neuromonitoring
 - Viktoriya Street, PA-C – Full Active Privileges in as a Physician Assistant under the supervision of Jason Stuerman, MD
 - Shayla Hartman, NP-C – Full Active Privileges in Family Practice
 - Caleb Knight – Full Active Privileges in Emergency Medicine
 - Justin Inman – Full Active Privileges in Emergency Medicine
 - Michael Roth – Full Active Privileges in Anesthesia
- b. Policies – Reviewed/Revised 7; New 4; Archived 4
- c. SDA Compliance Calendar
 - i. June 30 - Statutory deadline for local government auditor to submit audit report to special district governing board.
- d. Quality Report

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Motion: Kim Cameron made a motion to accept the consent agenda and Dawna Heller seconded. **Motion adopted on a 4-0 vote.**

Communication Report

Board Chair Report

NSDA National Meeting report to be held over to the next BOD meeting.

CNO Report

Colorado Department of Public Health and Environment ("CDPHE") Survey: There were four surveyors from the state that were here for nine days, a plan of corrections was written to address deficiencies that were found. The exit conference was held on June 5 and the surveyors had 15 days to get the deficiency report to us and we had to respond with a plan of correction within a week. Issues included a requirement to show documentation of competencies of sterilization staff, documentation of traveler background checks, and two patient identifiers in extended care. A plan of correction has been developed and is being implemented to address deficiencies. Another call out was that the quality report was on the consent agenda for Board meetings; however, the Board is responsible for the quality and infection control program oversight.

We also had Several surveys in different areas with no deficiencies, including a Rural Healthcare survey of clinics, and two Board of Pharmacy Surveys, a desk survey to certify the Wellness Center and Fraser PT as offsite locations. None of these surveys produced any deficiencies.

Discussion: Jason brought up that our infection rate is well below the national average and that surveyors have been very focused on instrument sterilization. Deb stated the national average is a 10% infection rate – ours is less than 2%. Deb gave a more in-depth description of the sterilization process. Jason discussed oversight duties of the Board: Finance, Med Staff Credentialing, and Quality. He encouraged the Board members to visit the Quality Committee meetings.

Leadership Changes: Kayla Ray-Boyd, Quality Director, left at end of May; Dani Kloepper, former ED/Inpatient Director, has taken the position and former RN Manager, Laura Wooldridge, was promoted into the ED/Inpatient Director role. Dani will be writing an Executive Summary of the Quality Meetings to present to the Board.

Dawna Heller asked if we could place the names of the attendees at the Credentialing Committee meeting in the Board packet.

A Life Safety survey is triggered by the CDPHE survey. The purpose is to check for fire safety, including fire alarms, boilers, generators, clutter in the hallways, etc.

Staffing Model: We are required to have a nurse staffing plan and committee in place by June 30th, and our plan was submitted by Deb Plemmons today. The committee must be made up of at least 60% nursing staff and provide a method for complaints to be filed. The plan is to be submitted to CDPHE annually, and the committee must meet quarterly and provide a quarterly report to the Board and the plan must be made available to any patient or staff that requests it.

CMO Report

The term sheet for Fraser financing came in today. Dr. Coburn said he spoke with Dr. Howe (?) about bringing on a new OB partner at Summit for weekly or bi-weekly visits and possibly doing surgeries with

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us. Dr. Allison starts next month; he is a neurosurgeon that does spine surgery. It was announced that Dr. Wisner has resigned for personal reasons, but he is helping us to recruit for his replacement.

CEO Report

Staffing update: Anette Morrow will be joining us as HR Director on July 5. She has had a significant career in HR and was formerly with the YMCA of the Rockies and is local. We have also hired an internal candidate, Rosalie Rust, to be Executive Assistant to the Senior Leadership Team and Board liaison.

October Board Training: The training is scheduled for October 27, 2023. It will be conducted by Benjamin Anderson, VP for Rural Outreach for the Colorado Hospital Association. He will come on the Thursday Board meeting on October 26 to give an update of happenings at CHA and will do the training on the next day.

District Expansion Update: It was approved at the last Board meeting to proceed with the educational campaign for the expansion project. Our consultants recommended that we delay the campaign until after the election in November so we will have more time to roll it out if we decide to put the expansion on the May 2024 ballot.

Trauma Review: The trauma review will take place August 30 in Kremmling, and August 31 in Granby and will start at 8:00 am. This review is done by the State of Colorado and determines if we can renew our Level IV Trauma Center designation. Jason extended an invitation to the Board to observe the review as a show of support. We will need to see if a public notice must be posted if more than three Board members attend.

Old Business

There was no old business.

New Business

There was no new business.

Board Discussion


There was no Board discussion.

Items for Next Agenda

Governwell Survey/CEO Evaluation

Adjournment of meeting at 8:05 pm

Motion: A motion was made by Dawna Heller and seconded by Kim Cameron to adjourn the meeting at 8:05 pm. **Motion adopted on a 4-0 vote.**


Chris Murphy, Vice President


Kim Cameron, Secretary/Treasurer

Approval Date: 7/27/23

Minutes taken by: Terri Tomberlin