

**KREMMLING MEMORIAL HOSPITAL DISTRICT  
d/b/a Middle Park Health  
Board of Directors Meeting Minutes  
Thursday, July 27, 2023**

With meeting notice, Christine Murphy called the Kremmling Memorial Hospital District board meeting to order at approximately 6:03 pm. The meeting was held in the Wellness Center Conference Room and virtually via Teams.

Board members present: Jodi Docheff, President; Chris Murphy, Vice President; Mike Ritschard, Member; Kim Cameron, Secretary/Treasurer; Dawna Heller, Member.

There were no conflicts of interest disclosed at the beginning of the meeting.

**Agenda Approval**

**Motion:** Mike made a motion to approve the updated agenda as presented and Jodi seconded. **Motion adopted on a 5-0 vote.**

There were no public comments.

**Minutes Approval**

**Motion:** Dawna made a motion to approve the June 29, 2023 minutes; Mike seconded. **Motion adopted on a 5-0 vote.**

**Reports of Good News**

**Community Events** (Andy Radzavich): The Kow Town Gravel Bike Race was a success with 342 riders; it raised \$8,000 for Wellness Center Gym Renovations. Thank you to Rose Gamblin and Organizers. Cliffview also raised money for activity fund through a fundraising meal for riders.

(Tiffany Freitag): East Grand Sports Physical Day for high schoolers was conducted inside Middle Park Health-Granby. 84 Student Athletes attended. North Park's Sports Physical Day is slated for next week.

**Staffing Introductions (Jason Cleckler)**

**Rosalie Rust, Executive Assistant:** Rosalie has worked at Middle Park Health for over 9 years and will support the Senior Leadership Team and serve as the Board Liaison.

**Anette Morrow, Director of Human Resources:** Anette has a wealth of HR education and experience. She was employed at YMCA-Snow Mountain Ranch prior to joining Middle Park Health.

Jason thanks Terri Tomberlin, Interim Director of Human Resources, for her services.

**MOU**

MOU describes the relationship between Middle Park Health and Middle Park Medical Foundation in discrete terms. Jason Cleckler highlights the vital work of the Foundation and supports the adoption of the MOU. Board seeks clarifying revisions. Once these are completed, document will be sent to the Board for signature.

**June Financial Statement**

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Gross Revenue in June was ahead of target, but we are continuing to see less favorable numbers on our contractual adjustments. Salaries, wages, and benefits have still remained favorable because we've still been unable to hire for open positions as we'd like; this favorability is offset with contract labor and professional services being well over budget. Several other categories such as bond issuance and interest have continued to be favorable due to timing of Fraser. Overall, there was a net operating loss for the month, but we were ahead of target. Other revenue streams such as tax revenue, provider fee, and grants moved us into positive net income for the month.

We have had modest increases in overall cash and days cash on hand. We are currently at 141 days.

**Motion:** A motion was made by Mike and seconded by Jodi to accept the June 2023 financials.  
**Motion adopted on a 5-0 vote.**

**Special Capital Request- HVAC Compressor**

Jason details request to purchase backup compressor to Granby AC unit. This unit is working overtime to provide specific environmental requirements for our busy OR. Preemptive purchase will minimize disruption to OR schedule and should help avoid cost increases. Board discussed storage; item will be placed out of elements until needed.

**Motion:** A motion was made by Kim and seconded by Mike to approve purchase amount up to \$13,000 **Motion adopted on a 5-0 vote.**

**Lease Agreement-Olympus Scope**

New accounting standards require Board oversight of certain leases. New lease agreement looks to replace dated equipment with 2 more up-to-date scopes and 1 new scope washer. There was discussion of monthly cost increases that will be offset as volumes of endoscopies are projected to increase.

**Motion:** A motion was made by Mike and seconded by Kim to approve lease agreement. **Motion adopted on a 5-0 vote.**

**Consent Agenda**

- a. **Board Attendance of Quality Meeting** Board expresses interest in one Board Member attending in-person or online Quality meetings. Next Quality meeting is 8/15/2023 at 10:00 AM.
- b. **Privileging for approval** (Credentialing Committee: Dr. Ratcliff, Dr. Mark Wisner, Dr. Shane Tong, Dr. Jason Stuermer)
  - Paula Skye Gardner, PA, Full Active Privileges as a Physician Assistant in Dermatology under the supervision of Dr. Sandra Eivins.
  - Natalie Ayres, MD, Full Active Privileges in Emergency Medicine
  - ii. Lexa Johnson, APN, Full Active Privileges as a Nurse Practitioner
  - iii. The Following Physicians: Full Active Privileges in Diagnostic Radiology
    - Clinton Anderson, MD
    - Benjamin Aronovitz, MD
    - Joshua Bryant, MD

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- Matthew Cushing, MD
- Jeffrey Guay, MD
- Stephen Humes, MD
- Kurt Husum, MD
- Julia Kiernan, MD
- Robert Leibold, MD
- Forrester Lensing, MD
- Gen Maruyama, MD
- Michael O'Brien, MD
- Trent Paradis, MD
- Steven Ross, MD
- Alexander Skopec, MD
- Jennifer Smith, MD
- Craig Stewart, MD
- Matthew Taussig, MD
- Joseph Tesoriero, MD
- David Weiland, MD
- Kevin Woolley, MD

iv. The Following Physicians: Full Active Privileges in Cardiovascular Diseases

- John Altman, MD
- Takeshi Kataoka, MD
- Lawrence Lazar, MD
- Layth Saleh, MD
- Kristin Thanavaro, MD
- Ganesh Venkataraman, MD

b. **Policies – Reviewed/Revised 7; New 4; Archived 4** Deb provided insight on how Policy and Procedures committee operates.

c. **SDA Compliance Calendar**

- i. **July 30** File audit report with State Auditor within 30 days after the report is received, 17 but not later than July 30, or file request for extension of time to file audit. Submit audit report to Board of County Commissioners or governing body of municipality that adopted a resolution of approval of the service plan if district has authorized but unissued general obligation debt as of the end of its fiscal year (December 31).
  1. Completed
- ii. **August 25** County Assessor certifies district's valuation for assessment (preliminary).

d. **Quality Report**

**Motion:** Kim made a motion to approve the complete consent agenda and Dawna seconded.

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**Motion adopted on a 5-0 vote.**

**Communication Report**

**Board Chair Report**

Jodi provided NSDA National Meeting report describing difficulties noted across hospitals in Western region with insurance reimbursement delays and denial increases. Board and Senior Leadership discussed new litigation issues seen in Western region.

**CNO Report**

Deb details follow up to the Colorado Department of Public Health and Environment ("CDPHE") Survey All plans of corrections submitted, and if no modifications received from state, an unannounced re-survey should be expected mid-September. Huge improvements have been documented surrounding immediate use sterilization and additional trainings within Surgical Department.

Life Safety Survey was conducted, and subsequent Plan of Corrections has been submitted. A waiver has been requested regarding egress to our MRI area.

Trauma Survey will be conducted August 30<sup>th</sup> in Kremmling and August 31<sup>st</sup> in Granby; Senior Leadership is encouraging one Board member to attend entrance conference with the surveyors to show support.

Deb details heat extermination process for bed bugs in Cliffview through a partnership with the county. She gives recognition to Mary Jo, Ray, and residents for their efforts and cooperation.

**CMO Report**

Dr Coburn updates Board on Bond Issuance for Fraser Hospital project. He details ongoing conversations with Clark Lipscomb, a local business owner whom we have purchased this land from. A second, special board meeting may be required in early August if it is deemed necessary to finalize this process.

Service Line updates: Dr Allison had successful first clinic day and is planning to start surgeries in Granby in late September. Dr. Lemis is retiring, and Dr. Nelson will be our new Specialty Clinic Cardiologist. Dr. McCaulley is retiring mid-September and our general surgery team will provide care for his patients within Middle Park Health.

**CEO Report**

Jason details upcoming Board Director Trainings on August 25<sup>th</sup> with Todd Linden and October 27<sup>th</sup> Ben Anderson, Rural Outreach of Colorado Hospital Association.

Jason overviews updates to Team Innovate, our program giving employees a voice. Current outgoing leader Jamie Jensen will be replaced by Dr. Jason Stuermer and Holly Peck, as the goal has been to have employee leadership over Team Innovate. Full employee engagement survey is planned for mid-September.

Each year, Kelly Classen draws together her staff for "Revenue Cycle Bootcamp" to foster employee engagement. This year's bootcamp was attended by the Senior Leadership Team and various directors from Middle Park Health in addition to Revenue Cycle Staff, most of whom work remotely. Further discussion was on Revenue Cycle's challenges amid increased work required to comply with Hospital Discounted Care Program, as well as issues with insurance denials and reimbursement delays.

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Increases in Medicare Advantage plans were given as an example of one less favorable change being seen. All these items affect our hospital's overall fiscal picture.

A physician recruiter will be on-site next week to begin recruiting for another "hometown doctor" to fill the role of Dr. Wisner. We are still actively recruiting for a full-time CRNA to expand on the coverage provided by Dr. Eckermann and Mark Baller, CRNA.

Jason shares the news of a brainstorming session with Brett Davidson from Blue Valley Ranch. Housing is a shared concern of many local entities and makes recruiting employees more difficult. Jason and Brett's vision is a multi-entity partnership to build workforce housing on the hospital-owned land in Kremmling. Jason will be speaking with a real-estate attorney to gain more guidance on the partnership aspect of this idea. Traffic study with CDOT engineer would be a requirement.

### **Old Business**

Jason updates Board on changes within Centura. We don't anticipate seeing many changes to our management agreement as the Centura/Adventist disaffiliation finalizes in the next few days. Centura's name and branding will change to the national entity "CommonSpirit". Josh Neff explains that this will be a change in name only and all other terms of management agreement will remain the same.

### **New Business**

There was no new business.

### **Board Discussion**

General discussion of SB-303 and other legislation regarding mill levies, budgetary processes; Josh Neff recommended operating model excluding these funds.

Board Trainings for both Hospital Board and MPMF Board were discussed.

There was a clarification that Lucinda Carpenter, our recruiter, has been very active but is not involved in provider recruiting, which is a specialization.

### **Items for Next Agenda**

#### **Executive Sessions Recordings**

Executive Session Recordings from 90 days prior (Previous to May 2023) will be deleted per SDA Rules (2023 SDA Board Member Manual: The District must retain the record of any executive session for at least 90 days. §24-6-402(2)(d.5)(II)(E), C.R.S.). Jason explains that this information is provided for the Board's information.

#### **Executive Session**

Executive Session Personnel Matters, CEO Annual Evaluation (Personnel matters, identifying the person or position to be discussed, except if the employee who is the subject of the executive session has requested an open SDA Board Member Manual | sdaco.org 13 meeting; or if the personnel matter involves more than one employee, all of the employees must request an open meeting. (Note: Not available to discuss general personnel policies.) §24-6-402(4)(f), C.R.S.) Josh Neff, as well as the Board will be present for the Executive Session.

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**Motion:** Kim made a motion to move to executive session at 8:12 pm. Jodi seconded. **Motion adopted on a 5-0 vote.**

Board Members Present: Jodi Docheff, President; Chris Murphy, Vice President; Mike Ritschard, Member; Kim Cameron, Secretary/Treasurer; Dawna Heller, Member.

Non-Board Members Present: Josh Neff

Executive Session started at 8:25 after a break.

**Motion:** A motion was made by Jodi and seconded by Kim to adjourn the executive session. **Motion adopted on a 5-0 vote.**

Resumption of open meeting at 9:55 pm

**Motion:** A motion was made by Dawna and seconded by Kim to approve CEO's and CFO's at-risk pay based on the metrics presented during executive session. **Motion adopted on a 5-0 vote.**

**Adjournment of meeting at**

**Motion:** A motion was made by Chris and seconded by Kim to adjourn the meeting at 9:56 pm. **Motion adopted on a 5-0 vote.**

  
Chris Murphy, Vice President

  
Kim Cameron, Secretary/Treasurer

Approval Date: 8/31/23

Minutes taken by: Rosalie Rust